

SECRETARY OF STATE
STATE OF LOUISIANA

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SECRETARY OF STATE

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Louisiana Historical Records Advisory Board

Notice and Agenda

Tuesday, November 12, 2024
2:00 p.m.

In person: Louisiana State Archives 3851 Essen Lane, Baton Rouge, LA 70809 (Gallery)

AGENDA

1. Call to Order
2. Roll Call
3. New Business
 - a. Adoption of Previous Meeting Minutes – August 22, 2024
 - b. Bylaws
 - i. Discussion of Sample Bylaws
 - ii. Committee Formation / Roles and Responsibilities
 - iii. Timeline of Deliverable
 - c. Strategic Plan
 - i. Discussion of Sample Strategic Plans
 - ii. Goals & Objectives
 - iii. Committee Formation / Roles and Responsibilities
 - iv. Timeline of Deliverable
 - d. Call for Items of Discussion
4. Closing Remarks
5. Adjournment

If you have any questions regarding the Louisiana Historical Records Advisory Board Meeting, please contact Melanie Montanaro at the Secretary of State's Office at (225) 922-1000. Comments for the meeting may be submitted electronically to mcounce@sos.la.gov.